



# Brownsburg Fire Territory

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*Vigilantly Serving Our Community*

Brownsburg Fire Territory  
**SAFETY BOARD MEETING**  
Headquarters  
470 E. Northfield Drive • Brownsburg, IN 46112  
Conference Room "C"

## **AGENDA**

Thursday, August 18, 2022  
1:30 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER
- V. APPROVAL OF PREVIOUS MINUTES FROM MEETING
  - July 7, 2022 Regular Meeting
- VI. SAFETY BOARD ITEMS
  - Old Business
    - A. None
  - New Business
    - A. Lateral Transfer Hires
- VII. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS
- VIII. ADJOURNMENT



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## Brownsburg Fire Territory SAFETY BOARD MEETING

Headquarters  
470 East Northfield Drive • Brownsburg, IN 46112  
Conference Room "C"

**MEETING MINUTES**  
Thursday, July 7, 2022  
3:00 P.M.

### Attendees

David Cantrell, Lincoln Township Representative, Chairman

Tom Drake, Town of Brownsburg Representative

Larry C. Alcorn, Fire Chief

Tina Betuker, Recording Secretary

### **I. CALL TO ORDER**

Mr. Cantrell, Chairman for the Brownsburg Fire Territory (BFT) Safety Board ("Board"), called the meeting to order at 3:00 p.m.

### **II. PLEDGE OF ALLEGIANCE**

Everyone in attendance recited the Pledge of Allegiance.

### **III. MOMENT OF SILENCE**

A moment of silence was observed.

### **IV. ROLL CALL TO DETERMINE QUORUM BY PRESIDING OFFICER**

Roll call was taken and it was determined that a quorum was met. Mr. Murphy was not in attendance.

### **V. APPROVAL OF PREVIOUS MINUTES – April 27, 2022 and May 23, 2022**

Mr. Drake made a motion to approve both the April 27, 2022 and May 23, 2022 meeting minutes as presented. Mr. Cantrell seconded the motion, which passed unanimously by a vote of 2-0; votes were individually cast aloud.



## VI. SAFETY BOARD ITEMS

### Old Business

#### A. Hiring List

As requested during the May 23, 2022 Safety Board meeting, Chief Alcorn had provided an updated copy of the currently active Hiring List to each member via email.

#### B. Lateral Transfer Hiring List

Chief Alcorn provided a list of five qualified candidate for Lateral Transfer and requested the Board's approval of the list. Mr. Drake made a motion to approve the list as presented by Chief Alcorn. Mr. Cantrell seconded the motion. There were no questions or discussion and the motion passed unanimously by a vote of 2-0; votes were individually cast aloud.

#### C. Lieutenant and Captain Promotion Process

Chief Alcorn presented the Board with the results of the recently completed "Lieutenant & Captain 2022 Promotional Process." He then requested the Board's approval of this two-year/until exhausted list. Mr. Drake made a motion to approve the list as presented by Chief Alcorn. Mr. Cantrell seconded the motion. There were no questions or discussion and the motion passed unanimously by a vote of 2-0; votes were individually cast aloud.

Chief Alcorn requested opening a Captain's position. Mr. Drake made a motion to approve the opening of a Captain's position. Mr. Cantrell seconded the motion, which passed unanimously by a vote of 2-0; votes were individually cast aloud.

Chief Alcorn requested approval to promote Lieutenant Jim Miller to the position of Captain. Mr. Drake made a motion to approve the promotion of Lieutenant Miller. Mr. Cantrell seconded the motion, which passed unanimously by a vote of 2-2; votes were individually cast aloud.

Chief Alcorn requested approval to open the newly vacated Lieutenant's position. Mr. Drake made a motion to approve the opening of a Lieutenant's position. Mr. Cantrell seconded the motion, which passed unanimously by a vote of 2-0; votes were individually cast aloud.

Chief Alcorn requested approval to promote Firefighter Justin Butts to the position of Lieutenant. Mr. Cantrell asked if a recent retirement vacated a Captain or Lieutenant position. Chief Alcorn stated that it created an open Captain's position which was just fulfilled by the promotion of Jim Miller. Mr. Drake asked if Greg Land (the retiree) was a Lieutenant. Chief Alcorn clarified that Greg Land was a Lieutenant filling in for a Captain. Mr. Drake made a motion to approve the promotion of Firefighter Butts. Mr. Cantrell seconded the motion, which passed unanimously by a vote of 2-0; votes were individually cast aloud.

### New Business

#### A. None.



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## VII. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

The Board honored a request for Public Comment by Justin Knox, Hendricks County Firefighters Union Local #4406 Brownsburg District.

## VIII. ADJOURNMENT

Mr. Drake made a motion to adjourn. Mr. Cantrell seconded the motion. The meeting was adjourned at 3:11 p.m.

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*Mr. David Cantrell, Lincoln Township Representative, Chairman 2022*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Mr. Jim Murphy, Brown Township Representative*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Mr. Tom Drake, Town of Brownsburg Representative*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*ATTEST: Tina Benker, Recording Secretary*

\_\_\_\_\_  
*Date*

DRAFT